

Help Me Grow IEIC MEETING MINUTES Region 8
Chalkboard Collaborate
(Virtual)
9/16/20
11:00-12:30 PM

Members Present: Janelle Mickelson, Channing VanOverbeke, Anna Hesse, Jessica Froderman, Jane Feller, Toni Baartman, Jennifer Zollner, Jessica Read, Hayley Hansen, Emily Hoffmann, Hollie Pater, Kelly Konechne, Lisa Peterson

Introductions: No new members attending.

Minutes Approval: The meeting minutes of 4/15/20 were read with no corrections made. A motion was made by Hollie Pater and seconded by Jessica Read to approve the minutes. The motion carried.

State Updates:

*Our 2020-2021 plan was approved by the state with a few modifications. Our plan includes more exact dollar amounts in the area of carryover this year. The facilitator cost takes up the bulk of the budget. We continue to have our indirect costs. Money was allotted for materials for informing medical personnel and materials for members to distribute, trainings, and parent involvement in IEIC.

*The major focus from the state is equity for all communities in state and regions. The big push from the state is to find ways to ensure we are inclusive for all cultures and nationalities on our committees. As IEICs we are to reflect on how this mindset will drive our own IEIC.

*The ICC (Governor's Interagency Coordinating Council) will now meet monthly, but will continue to have IEIC updates on a quarterly basis at their meetings.

*Help Me Connect is one way to support equity in all communities of our state. They are finding resources that all families can use and providers can use to help families. There are several interesting features this website will include. It will be a fluid website with feedback from its users to ensure it has the most current and update information about resources, as well as helping fill gaps in regions that are looking for specific resources. The hope is that the website goes live mid October with trainings for all professional users.

Old Business:

Google Docs Referral Tracker: The numbers for 2019-2020 were shared, with 17/30 school reporting 206 referrals for B-2 and 210 referrals for 3-5. The biggest number of referrals came from families. The new 2020-2021 version has been shared with ECSE teachers in the Region. Changes made this year include reporting where the referral source heard about HMG.

New Business:

Operating Procedures Update: MN Statutes changed this past July and we will make changes likewise by adding Tribal Health to our required membership. The changes will be made and the entire Operating Procedures will be sent to all members for review of any other changes for this year. We will discuss this at the next meeting. We are asking members to reach out if they know of someone that can fill the role of Tribal Health and also a Service Provider or if they have another parent or two who may be interested.

Current Membership Roster: The roster was sent out via email. If you see changes, please reach out so we can make changes or find replacements.

Current Budget: Total is \$22,180.12. That is with a carryover. Total spent so far is \$3035.80

Risdall Marketing: They did a nice job of presenting what they had done. Their detailed report will be sent out. They were hoping to continue with the social media campaign, but we don't have the funds to continue at this time. We spent close to \$4,000 for May, June, July. It was targeted at young families.

ACEs Training: The last two trainings were postponed from spring and is not available online this fall. There is a list of participants signed up and we could see if they're interested in some other training, possibly through the state, virtually.

Current HMG Materials: There are a number of materials available that were ordered last winter but were mostly unable to be distributed due to COVID. There were a number of books and brochures distributed to county food shelves. The materials list will be sent to members. A number of places were discussed to distribute materials especially the posters to such as to libraries, YMCA, gas stations, Laundromats, and other public places. Each county representative should reach out to Lisa regarding what materials you would like for your county.

Medical Database for Region 8: The form is still on google, but Hollie will send the link again. If there are changes that need to be made to your county, please let Lisa or Hollie know. This information will help in making contacts about HMG. Hayley had some good insight into steps to follow when contacting.

Next Steps: Sending out forms and reports discussed during the meeting. Everyone will check on the google Medical Contact List for updates that need to be made for their counties. Find a Tribal Health representative for our committee and any other needed members. Distribute materials that we already have on hand.

We also discussed sending out more state information on a timely basis to help expedite our virtual meeting time.

Future Meetings: They will all be held at the same time 11-1. The following are the dates that line up with meetings in the past (Wednesdays) - December 2nd, February 17th, and April 21st. The December meeting is now scheduled to be virtual.

Notes written by Channing VanOverbeke
Respectfully submitted by Lisa Peterson, Facilitator